

**OFFICER DELEGATION SCHEME
RECORD OF OPERATIONAL DECISION**



TO BE UPLOADED TO THE E-MEETINGS MANAGER

Date: 18 June 2019	Ref No: 3336
Type of Operational Decision:	
Executive Decision <input checked="" type="checkbox"/>	Council Decision <input type="checkbox"/>
Status: For Publication	
Title/Subject matter: <u>East Lancs Railway Event Posters</u>	
Summer Diesel Spectacular	4 to 6 July 2019
Wizard Academy	25 July 2019
Wizard Academy	1 August 2019
Day out with Thomas	3 to 4 August 2019
Wizard Academy	15 August 2019
Sci-Fi on the Sidings	17 to 18 August 2019
Dinky Dinosaur Adventure	22 August 2019
Wizard Academy	29 August 2019
Budget/Strategy/Policy/Compliance – Is the decision:	
(i) within an Approved Budget	✓
(ii) not in conflict with Council Policy	✓
(iii) not raising new issues of Policy	✓
Equality Analysis [Does this decision change or make policy; change or make procedure or working practice? An Equality Analysis must be completed to assess the impact on equality and the relevance of the Public Sector Equality Duty. This should be signed off by your departmental equality representative and accompany this decision form. Please forward a copy to the Equality email for publication].	No
	Signed: (By EA Officer)
	Date:
Details of Operational Decision Taken [with reasons]:	
Approval of 30 temporary posters, for each of the events listed above, on street lighting columns. To be sited around Bury and Ramsbottom areas, for 1 week leading upto the event.	
Decision taken by:	Signature:
D R Giblin - Head of Engineering	
	Date: 24/06/19
Members Consulted [see note 1 below]	

Cabinet Member/Chair		
Lead Member		
Opposition Spokesperson		

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where an Executive Director considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**

Signs 26/19 – July to August